



PENNSYLVANIA GAME COMMISSION

NORTHCENTRAL REGION

1566 SOUTH ROUTE 44 HIGHWAY JERSEY SHORE, PA 17740 | (570) 398-4744 | PGC-NCREGION@PA.GOV

April 26, 2023

REQUEST FOR BIDS
NATIVE GRASS AND FORB SEED MIXTURE
PA GAME COMMISSION

NORTHCENTRAL REGION

Prospective Bidders:

The Northcentral Region of the Pennsylvania Game Commission (PGC) is soliciting bids for a native warm season grass and forb (wildflower) mixture for planting on Game Lands in Elk County.

Bids are to be submitted electronically through the Commonwealth's "PA Supplier Portal" system by May 16, 2023. If you have not registered as a vendor with the state, you must first complete this at www.pasupplierportal.state.pa.us prior to submitting an electronic bid. Any questions regarding this may be directed to Bobbi Mercer (bmercerc@pa.gov) at 717-787-6594.

The bid shall be awarded on a **single contract basis**. The unit price shall include the cost of labor, materials, and all miscellaneous expenses necessary for the completion of the tasks. Prices bid shall be in dollar and cents only. Payment will be dispersed based on the amount of work completed as per the required specifications. **The work may begin after the PO is received by the vendor. Seed mixture must be received by the PGC no later than June 30, 2023. No extension of time will be awarded.**

The attached documents provide all necessary specifications, instructions, contact information, maps, etc. Questions can be directed to:

Jason Wagner
Land Management Group Supervisor
814-404-2220
jasonwagne@pa.gov

GENERAL SPECIFICATIONS
SGL 025 – Native Grass and Native Forb Seed

I. SCOPE OF WORK:

- A.** The Pennsylvania Game Commission (PGC), Northcentral Region, requires 990lbs of a Plateau tolerant native grass and native forb (wildflower) seed mixture to plant on State Game Lands.

It is the purpose and intent of this document to provide specifications for seed and seed mixtures. Services shall include, but not be limited to, the furnishing of all specified species of seed in specified quantities. Services shall include the expense to create, package, and distribute the seed mixture to the Pennsylvania Game Commission.

All Purchase Orders require the contractor to provide the seed, packaging, and shipping materials, shipping expenses, and all miscellaneous expenses to complete the requested service.

- B.** This project is being bid as one contract.

Any questions concerning the technical aspects of this project should be directed to the Land Management Group Supervisor (LMGS):

Jason Wagner
State Game Warden / Land Management Group
Supervisor PA Game Commission, Northcentral Region
PO Box 5038
1566 South 44 HWY
Jersey Shore, PA 17740
814-404-2220
jasonwagne@pa.gov

II. CONTRACT TASKS:

- A.** Seed Mixtures - The Contractor is responsible to provide all seed and for adequate and thorough mixing of seed. Contractor will also provide all shipping materials, labor, and services. Seed mixture shall be received by the Pennsylvania Game Commission by June 30, 2023.
- B.** Vendor shall comply with Attachment 1 - "Seed Mixture, Packaging, and Shipping Specifications."

III. **CONTRACT REQUIREMENTS:**

- A. Vendor shall fulfill the obligations of the contract by **June 30, 2023**. No extensions will be granted.
- B. The vendor agrees to comply with all attachments. The Commission reserves the right to reject any or all bids.
- C. Failure to comply with any of the terms or conditions of the Contract may result in cancellation of the agreement.

IV. **BID AWARD:**

The bid will be awarded to the bidder with the lowest total price for the entire project. One purchase order will be awarded for the project.

Bids are to be submitted electronically thru the Commonwealth's "PA Supplier Portal" supplier system by May 16, 2023. If you have not registered as a vendor with the state, you must first complete this at www.pasupplierportal.state.pa.us prior to submitting an electronic bid. Any questions regarding this may be directed to Bobbi Mercer (bmercerc@pa.gov) at 717-787-6594.

The Commission reserves the right to reject any and all bids and to choose the bid that, in its sole opinion, best meet the needs of this project.

ALL VENDORS WHO CONDUCT BUSINESS WITH THE PENNSYLVANIA GAME COMMISSION MUST HAVE A VENDOR NUMBER ASSIGNED TO THEM IN ORDER TO RECEIVE PAYMENT FROM THE COMMONWEALTH.

V. **CONTRACT TERM:**

The contract term shall commence upon vendor's receipt of the fully executed Purchase Order. Requested seed mixture must be received by June 30, 2023. No extensions will be granted.

VI. **PAYMENT TERMS:**

Payment shall be made on a per pound basis for each of the 990 pounds of seed mixture properly shipped and received by the PGC as determined by a PGC representative.

VII. **ATTACHMENTS**

- ATTACHMENT 1: Seed Mixture, Packaging, and Shipping Specifications

Attachment 1 – Seed Mixture, Packaging, and Shipping Specifications

1. This contract requires the vendor to provide a single seed mixture containing both native warm season grass seed and forb (wildflower) seed.
2. Mixture by species and composition must be as follows:

Native Grass and Forb Mix (990 lbs)			
Percentage of Mix	Botanical Name	Common Name	Required Ecotype
34.30%	Bouteloua curtipendula	Butte Sideoats Grama	
28.00%	Schizachyrium scoparium	Little Bluestem	Fort Indiantown Gap-PA Ecotype
8.00%	Echinacea purpurea	Purple Coneflower	
4.00%	Linum perenne	Perennial Blue Flax	
3.50%	Chamaecrista fasciculata	Partridge Pea	PA Ecotype
3.00%	Chrysanthemum maximum	Shasta Daisy	
3.00%	Coreopsis lanceolata	Lanceleaf Coreopsis	
3.00%	Gaillardia aristata	Perennial Gaillardia (Blanketflower)	
3.00%	Gaillardia pulchella	Annual Gaillardia (Indian Blanket)	
3.00%	Rudbeckia hirta	Blackeyed Susan	
1.50%	Ratibida pinnata	Grey Headed Coneflower	
1.00%	Coreopsis tinctoria	Plains Coreopsis	
1.00%	Desmanthus illinoensis	Illinois Bundleflower	
1.00%	Lespedeza capitata	Roundhead Lespedeza	
1.00%	Liatris spicata	Marsh Blazing Star	
0.50%	Baptisia australis	Blue False Indigo	
0.50%	Rudbeckia triloba	Browneyed Susan	
0.40%	Monarda fistulosa	Wild Bergamot	Fort Indiantown Gap-PA Ecotype
0.30%	Aster novae-angliae	New England Aster	PA Ecotype

3. All seed must be provided in pure live seed (PLS) quantities.

4. Pennsylvania (PA) ecotypes must be used for each requested species if available. If PA ecotypes are not available, the most suitable ecotype for northcentral Pennsylvania should be used. The exceptions to this requirement are Little Bluestem, Partridge Pea, Wild Bergamot and New England Aster which must be of the ecotype specified in the table above.
5. All seed shall have been properly harvested and conditioned to ensure optimum germination during the year 2023.
6. Seed mixture shall be thoroughly mixed prior to packaging for shipment.
7. Seed mixture shall be shipped in appropriate bags for transporting seed. For identification purposes, each bag containing seed mixtures shall be labeled with the appropriate mixture name (Native Grass and Forb Mix) and seed weight per bag. Bags shall not exceed 100 pounds (lbs).
8. Seed mixture shall be received by the Pennsylvania Game Commission no later than June 30, 2023 at the following address:

Pennsylvania Game Commission
1405 Glen Hazel Road
Saint Marys, PA 15857